

## SECTION 01 45 35

## SPECIAL INSPECTIONS

## PART 1 GENERAL

## 1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

## AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE)

ASCE 7-16 (2017; Errata 2018; Supp 1 2018) Minimum Design Loads and Associated Criteria for Buildings and Other Structures

## INTERNATIONAL CODE COUNCIL (ICC)

ICC IBC (2021) International Building Code

## U.S. DEPARTMENT OF DEFENSE (DOD)

UFC 3-301-01 (2023) Structural Engineering

## 1.2 GENERAL REQUIREMENTS

Perform Special Inspections in accordance with the Statement of Special Inspections, Schedule of Special Inspections and Chapter 17 of ICC IBC. The Statement of Special Inspections and Schedule of Special Inspections are to be generated by the Designer(s) of Record and submitted for approval. Special Inspections are to be performed by an independent third party and are intended to ensure that the work of the Prime Contractor is in accordance with the Contract Documents and applicable building codes. Special inspections do not take the place of the three phases of control inspections performed by the Contractor's QC Manager or any testing and inspections required by other sections of the specifications.

Structural observations will be performed by the Structural Engineer of Record on the Contractor's Design-Build team. The Contractor must provide notification to the Structural Engineer of Record and Contracting Officer 14 days prior to the following points of construction to allow for structural observation:

- a. Points of construction that require structural observations are to be identified by the SER and accepted by the Government during the design phase.

## 1.3 DEFINITIONS

## 1.3.1 Continuous Special Inspections

Continuous Special Inspections is the constant monitoring of specific tasks by a special inspector. These inspections must be carried out continuously over the duration of the particular tasks.

## 1.3.2 Perform

Perform these Special Inspections tasks for each welded joint or member.

## 1.3.3 Observe

Observe these Special Inspections items on a periodic daily basis. Operations need not be delayed pending these inspections.

## 1.3.4 Special Inspector (SI)

A qualified person retained by the Contractor and approved by the Contracting Officer as having the competence necessary to inspect a particular type of construction requiring Special Inspections. The SI must be an independent third party hired directly by the Prime Contractor.

## 1.3.5 Associate Special Inspector (ASI)

A qualified person who assists the SI in performing Special Inspections but must perform inspection under the direct supervision of the SI and cannot perform inspections without the SI on site.

## 1.3.6 Third Party

A Special inspector must not be an employee of the Contractor or of any Sub-Contractor performing the work to be inspected.

## 1.3.7 Special Inspector of Record (SIOR)

A licensed engineer in responsible charge of supervision of all special inspectors for the project and approved by the Contracting Officer. The SIOR must be an independent third party entity hired directly by the Prime Contractor.

## 1.3.8 Contracting Officer

The Government official having overall authority for administrative contracting actions. Certain contracting actions may be delegated to the Contracting Officer's Representative (COR).

## 1.3.9 Contractor's Quality Control (QC) Manager

An individual retained by the Prime Contractor and qualified in accordance with the Section 01 45 00 QUALITY CONTROL having the overall responsibility for the Contractor's QC organization.

## 1.3.10 Structural Engineer of Record (SER)

A registered design professional retained by the Prime Contractor responsible for the overall design and review of submittal documents prepared by others. The SER is registered or licensed to practice their respective design profession as defined by the statutory requirements of the professional registration laws in the state in which the design professional works. The SER is also referred to as the Engineer of Record (EOR) in design code documents.

## 1.3.11 Statement of Special Inspections (SSI)

A document developed by the SER identifying the material, systems,

components and work required to have Special Inspections. This statement is to be developed by the SER during the design phase.

#### 1.3.12 Schedule of Special Inspections (SSI)

A schedule which lists each of the required Special Inspections, the extent to which each Special Inspection is to be performed, and the required frequency for each in accordance with ICC IBC Chapter 17. This schedule is to be developed by the SER during the design phase.

#### 1.3.13 Designated Seismic Systems (DSS)

Those nonstructural components that require design in accordance with ASCE 7-16 Chapter 13 and for which the component importance factor,  $I_p$ , is greater than 1.0. This designation applies to systems that are required to be operational following the Design Earthquake for RC I - IV structures and following the MCER for RC V structures. All systems in RC V facilities designated as MC-1 in accordance with UFC 3-301-02 are considered part of the Designated Seismic Systems. [ Designated Seismic Systems will have an Importance Factor  $I_p = 1.5$ ].

#### 1.3.14 Definable Feature of Work (DFOW)

An inspection group that is separate and distinct from other inspection groups, having inspection requirements or inspectors that are unique.

### 1.4 SUBMITTALS

Government approval is required for submittals with a "G" or "S" classification. Submittals not having a "G" or "S" classification are [for Contractor Quality Control approval.]for information only. When used, a code following the "G" classification identifies the office that will review the submittal for the Government. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

#### SD-01 Preconstruction Submittals

SIOR Letter of Acceptance; G

Special Inspections Project Manual; G

Special Inspections Agency's Written NDT Practices with method and evidence of regular equipment calibration where applicable

Statement Of Special Inspections; G

Schedule Of Special Inspections; G

#### SD-06 Test Reports

Special Inspections Daily Reports

Special Inspections Biweekly Reports

#### SD-07 Certificates

AISC Certified Steel Fabricator

Steel Truss Plant Quality Assurance Program

Wood Truss Plant Quality Assurance Program

AC472 Accreditation

Steel Joist Institute Membership

Precast Concrete Institute (PCI) Certified Plant

Certificate of Compliance

Special Inspector of Record Qualifications; G

Special Inspector Qualifications; G

Qualification Records for NDT technicians

SD-11 Closeout Submittals

Comprehensive Final Report of Special Inspections; G

#### 1.5 SPECIAL INSPECTOR QUALIFICATIONS

Submit qualifications for each special inspector and the special inspector of record.

##### 1.5.1 Steel Construction and High Strength Bolting

###### 1.5.1.1 Special Inspector

- a. ICC Structural Steel and Bolting Special Inspector certificate with one year of related experience, or
- b. Registered Professional Engineer with three years of related experience

###### 1.5.1.2 Associate Special Inspector

Engineer-In-Training with one year of related experience.

##### 1.5.2 Welding Structural Steel

###### 1.5.2.1 Special Inspector

- a. ICC Structural Welding Special Inspector certificate with one year of related experience, or
- b. AWS Certified Welding Inspector

###### 1.5.2.2 Associate Special Inspector

AWS Certified Associate Welding Inspector

##### 1.5.3 Nondestructive Testing of Welds

###### 1.5.3.1 Special Inspector

NDT Level III Certificate

1.5.3.2 Associate Special Inspector

NDT Level II Certificate plus one year of related experience

1.5.4 Cold Formed Steel Framing

1.5.4.1 Special Inspector

- a. ICC Structural Steel and Bolting Special Inspector certificate with one year of related experience, or
- b. ICC Commercial Building Inspector with one year of experience, or
- c. ICC Residential Building Inspector with one year of experience, or
- d. Registered Professional Engineer with three years related experience

1.5.4.2 Associate Special Inspector

Engineer-In-Training with one year of related experience.

1.5.5 Concrete Construction

1.5.5.1 Special Inspector

- a. ICC Reinforced Concrete Special Inspector Certificate with one year of related experience, or
- b. ACI Concrete Construction Special Inspector, or
- c. Registered Professional Engineer with three years of related experience

1.5.5.2 Associate Special Inspector

- a. ACI Concrete Construction Special Inspector in Training, or
- b. Engineer-In-Training with one year of related experience

1.5.6 Prestressed Concrete Construction

1.5.6.1 Special Inspector

- a. ICC Pre-stressed Special Inspector Certificate with one year of related experience, or
- b. PCI Quality Control Technician/ Inspector Level II Certificate with one year of related experience, or
- c. Registered Professional Engineer with three years of related experience

1.5.6.2 Associate Special Inspector

- a. PCI Quality Control Technician/ Inspector Level I Certificate with one year of related experience, or
- b. Engineer-In-Training with one year of related experience

1.5.7 Post-tensioned Concrete Construction

1.5.7.1 Special Inspector

- a. PTI Level 2 Unbonded PT Inspector Certificate, or
- b. Registered Professional Engineer with three years of related experience

1.5.7.2 Associate Special Inspector

- a. PTI Level 1 Unbonded PT Inspector Certificate with one year of related experience, or
- b. Engineer-In-Training with one year of related experience

1.5.8 Masonry Construction

1.5.8.1 Special Inspector

- a. ICC Structural Masonry Special Inspector Certificate with one year of related experience, or
- b. Registered Professional Engineer with three years of related experience

1.5.8.2 Associate Special Inspector

Engineer-In-Training with one year of related experience.

1.5.9 Wood

1.5.9.1 Special Inspector

- a. ICC Commercial Building Inspector Certificate with one year of related experience, or
- b. ICC Residential Building Inspector with one year of experience, or
- c. Registered Professional Engineer with three years of related experience

1.5.9.2 Associate Special Inspector

Engineer-In-Training with one year of related experience.

1.5.10 Verification of Site Soil Condition, Fill Placement and Load-Bearing Requirements

1.5.10.1 Special Inspector

- a. ICC Soils Special Inspector Certificate with one year of related experience, or
- b. NICET Soils Technician Level II Certificate in Construction Material Testing, or
- c. Geologist-In-Training with three years of related experience, or
- d. Registered Professional Engineer with three years of related experience

1.5.10.2 Associate Special Inspector

- a. NICET Soils Technician Level I Certificate in Construction Material Testing with one year of related experience, or
- b. Engineer-In-Training with one year of related experience

1.5.11 Deep Foundations

1.5.11.1 Special Inspector

- a. NICET Soils Technician Level II Certificate in Construction Material Testing, or
- b. Geologist-In-Training with three years of related experience, or
- c. Registered Professional Engineer with three years of related experience

1.5.11.2 Associate Special Inspector

- a. NICET Soils Technician Level I Certificate in Construction Material Testing with one year of related experience, or
- b. NICET Geotechnical Engineering Technician Level I Construction or Generalist Certificate with one year of related experience, or
- c. Engineer-In-Training with one year of related experience

1.5.12 Sprayed Fire Resistant Material

1.5.12.1 Special Inspector

- a. ICC Spray-applied Fireproofing Special Inspector Certificate, or
- b. ICC Fire Inspector I Certificate with one year of related experience, or
- c. Registered Professional Engineer or Architect with related experience

1.5.12.2 Associate Special Inspector

Engineer-In-Training with one year of related experience

1.5.13 Mastic and Intumescent Fire Resistant Coatings

1.5.13.1 Special Inspector

- a. ICC Spray-applied Fireproofing Special Inspector Certificate, or
- b. ICC Fire Inspector I Certificate with one year of related experience, or
- c. Registered Professional Engineer or Architect with related experience

1.5.13.2 Associate Special Inspector

Engineer-In-Training with one year of related experience.

1.5.14 Exterior Insulation and Finish System (EIFS)

1.5.14.1 Special Inspector

- a. AWCI EIFS Inspector Certificate, or
- b. Exterior Design Institute Certificate, or
- c. Registered Professional Engineer or Architect with related experience

1.5.14.2 Associate Special Inspector

Engineer-In-Training with one year of related experience.

1.5.15 Fire-Resistant Penetrations and Joints

1.5.15.1 Special Inspector

- a. Passed the UL Firestop Exam with one year of related experience, or
- b. Passed the FM Firestop Exam with one year of related experience, or
- c. Registered Professional Engineer with related experience

1.5.15.2 Associate Special Inspector

Engineer-In-Training with one year of related experience.

1.5.16 Smoke Control

1.5.16.1 Special Inspector

- a. AABC Technician Certification with one year of related experience, or
- b. Registered Professional Engineer with related experience

1.5.16.2 Associate Special Inspector

Engineer-In-Training with one year of related experience.

1.5.17 Special Inspector of Record (SIOR)

Registered Professional Engineer with five years of related experience.

PART 2 PRODUCTS

2.1 FABRICATOR SPECIAL INSPECTIONS

Special Inspections of fabricator's work performed in the fabricator's shop is required to be inspected in accordance with the Statement of Special Inspections and the Schedule of Special Inspections unless the fabricator is certified by the approved agency to perform such work without Special Inspections. Submit the following certification certifications, as applicable to the Contracting Officer for information to allow work performed in the fabricator's shop to not be subjected to Special Inspections.

AISC Certified Steel Fabricator.



Truss Plate Institute (TPI) steel truss plant quality assurance program certification.

Truss Plate Institute (TPI) wood truss plant quality assurance program certification.

International Accreditation Service, AC472 Accreditation

Steel Joist Institute Membership

Precast Concrete Institute (PCI) Certified Plant, Group C

At the completion of fabrication, submit a certificate of compliance, to be included with the comprehensive final report of Special Inspections, stating that the materials supplied and work performed by the fabricator are in accordance with the construction documents.

### PART 3 EXECUTION

#### 3.1 RESPONSIBILITIES

##### [3.1.1 Special Inspector of Record

- a. Supervise all Special Inspectors required by the Contract Documents and the IBC.
- b. Submit a SIOR Letter of Acceptance to the Contracting Officer attesting to acceptance of the duties of SIOR, signed and sealed by the SIOR.
- c. Verify the qualifications of all of the Special Inspectors.
- d. Verify the qualifications of fabricators.
- [ e. Submit Special Inspections agency's written NDT practices for the monitoring and control of the agency's operations to include the following:
  - (1) The agency's procedures for the selection and administration of inspection personnel, describing the training, experience and examination requirements for qualifications and certification of inspection personnel.
  - (2) The agency's inspection procedures, including general inspection, material controls, and visual welding inspection.
- f. Submit qualification records for nondestructive testing (NDT) technicians designated for the project.
- g. Submit NDT procedures and equipment calibration records for NDT to be performed and equipment to be used for the project.
- ] h. Prepare a Special Inspections Project Manual, which must cover the following:
  - (1) Roles and responsibilities of the following individuals during Special Inspections: SIOR, SI, ASI, General Contractor's QC Manager and SER.
  - (2) Organizational chart or communication plan, indicating lines of

communication.

- (3) Contractor's internal plan for scheduling inspections. Address items such as timeliness of inspection requests, who to contact for inspection requests, and availability of alternate inspectors.
- (4) Indicate the Government reporting requirements.
- (5) Propose forms or templates to be used by SI and SIOR to document inspections.
- (6) Indicate procedures for tracking nonconforming work and verification that corrective work is complete.
- (7) Indicate how the SIOR and SI will participate in weekly QC meetings.
- (8) Indicate how Special Inspections of shop fabricated items will be handled when the fabricator's shop is not certified in accordance with paragraph FABRICATOR SPECIAL INSPECTIONS.
- (9) Include a section in the manual that covers each specific item requiring Special Inspections that is indicated on the Schedule of Special Inspections. Provide names and qualifications of each special inspector who will be performing the Special Inspections for each specific item. Provide detail on how the Special Inspections are to be carried out for each item so that the expectations are clear for the General Contractor and the Subcontractor performing the work.

Make a copy of the Special Inspections Project Manual available on the job site during construction. Submit a copy of the Special Inspections Project Manual for approval.

- i. Attend coordination and mutual understanding meeting where the information in the Special Inspections Project Manual will be reviewed to verify that all parties have a clear understanding of the Special Inspections provisions and the individual duties and responsibilities of each party.
- j. Maintain a 3-ring binder for the Special Inspector's daily and biweekly reports and the Special Inspections Project Manual. This file must be located in a conspicuous place in the project trailer/office to allow review by the Contracting Officer and the SER.
- k. Submit a copy of the Special Inspector's daily reports to the QC Manager.
- l. Discrepancies that are observed during Special Inspections must be reported to the QC Manager for correction. If discrepancies are not corrected before the special inspector leaves the site the observed discrepancies must be documented in the daily report.
- m. Submit a biweekly Special Inspections report until all work requiring Special Inspections is complete. A report is required for each biweekly period in which Special Inspections activity occurs, and must include the following:
  - (1) A brief summary of the work performed during the reporting time

frame.

- (2) Changes and discrepancies with the drawings, specifications[ and mechanical or electrical component certification,] that were observed during the reporting period.
- (3) Discrepancies which were resolved or corrected.
- (4) A list of nonconforming items requiring resolution.
- (5) All applicable test results including nondestructive testing reports.

- n. At the completion of the project submit a comprehensive final report of Special Inspections that documents the Special Inspections completed for the project including corrections of all discrepancies noted in the daily reports. The comprehensive final report of Special Inspections must be signed, dated and bear the seal of the SIOR.

#### ]3.1.2 Quality Control Manager

- [ a. Supervise all Special Inspectors required by the Contract Documents and the IBC.
  - b. Verify the qualifications of all of the Special Inspectors.
  - c. Verify the qualifications of fabricators.
  - d. Maintain a 3-ring binder for the Special Inspector's daily and biweekly reports. This file must be located in a conspicuous place in the project trailer/office to allow review by the Contracting Officer and the SER.
- ] [a.][e.] Maintain a rework items list that includes discrepancies noted on the Special Inspectors daily report.

#### 3.1.3 Special Inspectors

- a. Inspect all elements of the project for which the special inspector is qualified to inspect and are identified in the Schedule of Special Inspections.
- b. Attend preparatory phase meetings related to the Definable Feature of Work (DFOW) for which the special inspector is qualified to inspect.
- [ c. Submit Special Inspections agency's written NDT practices for the monitoring and control of the agency's operations to include the following:
  - (1) The agency's procedures for the selection and administration of inspection personnel, describing the training, experience and examination requirements for qualifications and certification of inspection personnel.
  - (2) The agency's inspection procedures, including general inspection, material controls, and visual welding inspection.
- d. Submit qualification records for nondestructive testing (NDT) technicians designated for the project.

- e. Submit NDT procedures and equipment calibration records for NDT to be performed and equipment to be used for the project.
- ] f. Submit a copy of the daily reports to the QC Manager.
- g. Report discrepancies that are observed during Special Inspections to the QC Manager for correction. If discrepancies are not corrected before the special inspector leaves the site the observed discrepancies must be documented in the daily report.
- h. Submit a biweekly Special Inspection Report until all inspections are complete. A report is required for each biweekly period in which Special Inspections activity occurs, and must include the following:
  - (1) A brief summary of the work performed during the reporting time frame.
  - (2) Changes and discrepancies with the drawings, specifications[ and mechanical or electrical component certification,] that were observed during the reporting period.
  - (3) Discrepancies which were resolved or corrected.
  - (4) A list of nonconforming items requiring resolution.
  - (5) All applicable test result including nondestructive testing reports.
- i. At the completion of the project submit a comprehensive final report of Special Inspections that documents the Special Inspections completed for the project and corrections of all discrepancies noted in the daily reports. The comprehensive final report of Special Inspections must be signed, dated and indicate the certification of the special inspector qualifying them to conduct the inspection.
- [ k. Submit daily reports to the SIOR.

] [3.1.4 Structural Engineer of Record (SER)

- a. Develop the Statement of Special Inspections and the Schedule of Special Inspections as defined in Chapter 17 of ICC IBC. Submit the Statement of Special Inspections and the Schedule of Special Inspections for approval by the Contracting Officer.

The Statement of Special Inspection must include the following information:

- (1) List of Architectural Designated Seismic Systems.
- (2) List of Mechanical Designated Seismic Systems.
- (3) List of the Electrical Designated Seismic Systems.
- (4) Define the periodic walk-down inspections required by UFC 3-301-01.
- (5) List of elements that are part of the progressive collapse resistance system.

Develop Schedule of Special Inspection using the template located on

the Whole Building Design Guide website at: [www.wbdg.org/ffc/dod/unified-facilities-guide-specifications-ufgs/ufgs-01-45-35](http://www.wbdg.org/ffc/dod/unified-facilities-guide-specifications-ufgs/ufgs-01-45-35)

- [ b. Prior to the start of structural observations submit a written statement identifying the frequency and delineation wind/seismic force resisting system requiring structural observations.
- c. At the conclusion of the structural observations submit a final report of structural observations indicating that the structural observation site visits have been made and identify any reported deficiencies which, to the best of the structural observer's knowledge, have not been resolved.
- ] [ d. Perform a final walk-down inspection of the designated seismic systems for mechanical and electrical components[ with the Nonstructural Component Design Review Panel] to ensure that the non-structural elements satisfy life safety mounting requirements as defined in the Statement of Special Inspections.
- e. Submit a report of the final walk-down inspection that includes the following:
  - (1) Record/observations of final site visit
  - (2) Documentation that all required inspections were performed in accordance with the Statement of Special Inspections.
  - (3) Documentation that the Designated Seismic Systems were installed in accordance with the construction documents and the requirements of ICC IBC Chapter 17, as modified by UFC 3-301-01.

### ]3.2 DEFECTIVE WORK

Check work as it progresses, but failure to detect any defective work or materials must in no way prevent later rejection if defective work or materials are discovered, nor obligate the Contracting Officer to accept such work.

-- End of Section --