

DIVISION 23 - HEATING, VENTILATING, AND AIR-CONDITIONING (HVAC)

SECTION 23 05 93
TESTING, ADJUSTING, AND BALANCING FOR HVAC

PART 1 GENERAL

1.01 SUBMITTALS

- A. Installer Qualifications: Submit name of adjusting and balancing agency and TAB supervisor for approval within 30 days after award of Contract.
- B. TAB Plan: Submit a written plan indicating the testing, adjusting, and balancing standard to be followed and the specific approach for each system and component.
 - 1. Submit to Architect.
 - 2. Include certification that the plan developer has reviewed Contract Documents, the equipment and systems, and the control system with the Architect and other installers to sufficiently understand the design intent for each system.
- C. Field Logs: Submit at least twice a week to the Commissioning Provider.
- D. Control System Coordination Reports: Communicate in writing to the controls installer all setpoint and parameter changes made or problems and discrepancies identified during TAB that affect, or could affect, the control system setup and operation.
- E. Progress Reports.
- F. Final Report: Indicate deficiencies in systems that would prevent proper testing, adjusting, and balancing of systems and equipment to achieve specified performance.
 - 1. Submit to the Commissioning Provider within two weeks after completion of testing, adjusting, and balancing.
 - 2. Revise TAB plan to reflect actual procedures and submit as part of final report.
 - 3. Submit draft copies of report for review prior to final acceptance of Project. Provide final copies for Architect and for inclusion in operating and maintenance manuals.
 - 4. Provide reports in soft cover, letter size, 3-ring binder manuals, complete with index page and indexing tabs, with cover identification at front and side. Include set of reduced drawings with air outlets and equipment identified to correspond with data sheets, and indicating thermostat locations.
 - 5. Include actual instrument list, with manufacturer name, serial number, and date of calibration.
 - 6. Form of Test Reports: Where the TAB standard being followed recommends a report format use that; otherwise, follow ASHRAE Std 111.
 - 7. Units of Measure: Report data in both I-P (inch-pound) and SI (metric) units.
- G. Project Record Documents: Record actual locations of flow measuring stations and balancing valves and rough setting.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 GENERAL REQUIREMENTS

- A. Perform total system balance in accordance with one of the following:
 - 1. AABC (NSTSB), AABC National Standards for Total System Balance.
 - 2. ASHRAE Std 111, Practices for Measurement, Testing, Adjusting and Balancing of Building Heating, Ventilation, Air-Conditioning, and Refrigeration Systems.
 - 3. SMACNA (TAB).
- B. Begin work after completion of systems to be tested, adjusted, or balanced and complete work prior to Substantial Completion of the project.
- C. Where HVAC systems and/or components interface with life safety systems, including fire and smoke detection, alarm, and control, coordinate scheduling and testing and inspection procedures with the authorities having jurisdiction.
- D. TAB Agency Qualifications:
 - 1. Company specializing in the testing, adjusting, and balancing of systems specified in this section.
 - 2. Having minimum of three years documented experience.
- E. TAB Supervisor and Technician Qualifications: Certified by same organization as TAB agency.

3.02 EXAMINATION

- A. Verify that systems are complete and operable before commencing work. Ensure the following conditions:
 - 1. Systems are started and operating in a safe and normal condition.
 - 2. Temperature control systems are installed complete and operable.
 - 3. Proper thermal overload protection is in place for electrical equipment.
 - 4. Final filters are clean and in place. If required, install temporary media in addition to final filters.
 - 5. Duct systems are clean of debris.
 - 6. Fans are rotating correctly.
 - 7. Fire and volume dampers are in place and open.
 - 8. Air coil fins are cleaned and combed.
 - 9. Access doors are closed and duct end caps are in place.
 - 10. Air outlets are installed and connected.
 - 11. Duct system leakage is minimized.
 - 12. Service and balance valves are open.
- B. Submit field reports. Report defects and deficiencies that will or could prevent proper system balance.
- C. Beginning of work means acceptance of existing conditions.

3.03 PREPARATION

- A. Hold a pre-balancing meeting at least one week prior to starting TAB work.
 - 1. Require attendance by all installers whose work will be tested, adjusted, or balanced.
- B. Provide instruments required for testing, adjusting, and balancing operations. Make instruments available to Architect to facilitate spot checks during testing.
- C. Provide additional balancing devices as required.

3.04 ADJUSTMENT TOLERANCES

- A. Air Handling Systems: Adjust to within plus or minus 5 percent of design for supply systems and plus or minus 10 percent of design for return and exhaust systems.
- B. Air Outlets and Inlets: Adjust total to within plus 10 percent and minus 5 percent of design to space. Adjust outlets and inlets in space to within plus or minus 10 percent of design.

3.05 RECORDING AND ADJUSTING

- A. Field Logs: Maintain written logs including:
 - 1. Running log of events and issues.
 - 2. Discrepancies, deficient or uncompleted work by others.
 - 3. Contract interpretation requests.
 - 4. Lists of completed tests.
- B. Ensure recorded data represents actual measured or observed conditions.
- C. Permanently mark settings of valves, dampers, and other adjustment devices allowing settings to be restored. Set and lock memory stops.
- D. Mark on drawings the locations where traverse and other critical measurements were taken and cross reference the location in the final report.
- E. After adjustment, take measurements to verify balance has not been disrupted or that such disruption has been rectified.
- F. Leave systems in proper working order, replacing belt guards, closing access doors, closing doors to electrical switch boxes, and restoring thermostats to specified settings.

3.06 AIR SYSTEM PROCEDURE

- A. Adjust air handling and distribution systems to provide required or design supply, return, and exhaust air quantities at site altitude.
- B. Make air quantity measurements in ducts by Pitot tube traverse of entire cross sectional area of duct.
- C. Measure air quantities at air inlets and outlets.
- D. Adjust distribution system to obtain uniform space temperatures free from objectionable drafts and noise.
- E. Use volume control devices to regulate air quantities only to extend that adjustments do not create objectionable air motion or sound levels. Effect volume control by duct internal devices such as dampers and splitters.
- F. Vary total system air quantities by adjustment of fan speeds. Provide drive changes required. Vary branch air quantities by damper regulation.
- G. Provide system schematic with required and actual air quantities recorded at each outlet or inlet.
- H. Measure static air pressure conditions on air supply units, including filter and coil pressure drops, and total pressure across the fan. Make allowances for 50 percent loading of filters.
- I. Adjust outside air automatic dampers, outside air, return air, and exhaust dampers for design conditions.
- J. Measure temperature conditions across outside air, return air, and exhaust dampers to check leakage.
- K. Where modulating dampers are provided, take measurements and balance at extreme conditions. Balance variable volume systems at maximum air flow rate, full cooling, and at minimum air flow rate, full heating.
- L. Measure building static pressure and adjust supply, return, and exhaust air systems to provide required relationship between each to maintain approximately 0.05 inches positive static pressure near the building entries.

- M. Check multi-zone units for motorized damper leakage. Adjust air quantities with mixing dampers set first for cooling, then heating, then modulating.
- N. For variable air volume system powered units set volume controller to air flow setting indicated. Confirm connections properly made and confirm proper operation for automatic variable air volume temperature control.

3.07 SCOPE

- A. Test, adjust, and balance the following:
 - 1. HVAC Pumps.
 - 2. Packaged Roof Top Heating/Cooling Units.
 - 3. Fans.
 - 4. Air Inlets and Outlets.

SECTION 23 07 13
DUCT INSULATION

PART 1 GENERAL

1.01 SUBMITTALS

- A. Product Data: Provide product description, thermal characteristics, list of materials and thickness for each service, and locations.

PART 2 PRODUCTS

2.01 REGULATORY REQUIREMENTS

- A. Surface Burning Characteristics: Flame spread index/Smoke developed index of 25/50, maximum, when tested in accordance with ASTM E84 or UL 723.

2.02 GLASS FIBER, FLEXIBLE

- A. Insulation: ASTM C553; flexible, noncombustible blanket.
 - 1. K value: 0.36 at 75 degrees F, when tested in accordance with ASTM C518.
- B. Vapor Barrier Jacket:
 - 1. Kraft paper with glass fiber yarn and bonded to aluminized film.
- C. Vapor Barrier Tape:
 - 1. Kraft paper reinforced with glass fiber yarn and bonded to aluminized film, with pressure-sensitive rubber-based adhesive.
- D. Indoor Vapor Barrier Mastic:
 - 1. Vinyl emulsion type acrylic or mastic, compatible with insulation, black color.
- E. Outdoor Vapor Barrier Mastic:
 - 1. Vinyl emulsion type acrylic or mastic, compatible with insulation, black color.

2.03 GLASS FIBER, RIGID

- A. Insulation: ASTM C612; rigid, noncombustible.
- B. Vapor Barrier Jacket:
 - 1. Kraft paper with glass fiber yarn and bonded to aluminized film.
 - 2. Moisture Vapor Permeability: 0.02 perm inch, when tested in accordance with ASTM E96/E96M.
- C. Indoor Vapor Barrier Finish:
 - 1. Cloth: Untreated, 9 oz/sq yd weight, glass fabric.
 - 2. Vinyl emulsion type acrylic, compatible with insulation, black color.

2.04 JACKETING AND ACCESSORIES

- A. Canvas Jacket: UL listed 6 oz/sq yd plain weave cotton fabric treated with dilute fire-retardant lagging adhesive.
- B. Aluminum Jacket:
 - 1. Comply with ASTM B209/B209M, Temper H14, minimum thickness of 0.016 inch with factory-applied polyethylene and kraft paper moisture barrier on the inside surface.
- C. Aluminum-Foil Laminate Jacket:
 - 1. Factory-applied, pressure sensitive adhesive jacketing on paper release liner.
 - 2. Finish: Aluminum smooth.
 - 3. Comply with ASTM C1775.
- D. Flexible Weather-Proofing Outdoor Jacket: Self-healing, field-applied outdoor cladding.
 - 1. Material: Aluminum foil/polymer laminate with rubberized asphalt layer and acrylic adhesive.

2.05 DUCT LINER

- A. Elastomeric Foam Insulation: Preformed flexible elastomeric cellular rubber insulation complying with ASTM C534/C534M Grade 1, in sheet form.
 - 1. Minimum Service Temperature: Minus 40 degrees F.
 - 2. Maximum Service Temperature: 180 degrees F.
 - 3. Fungal Resistance: No growth when tested according to ASTM G21.
 - 4. Connection: Waterproof vapor barrier adhesive.
- B. Elastomeric Foam Adhesive: Air dried, contact adhesive, compatible with insulation. Comply with ASTM C916.
- C. Glass Fiber Insulation: Non-corrosive, incombustible glass fiber complying with ASTM C1071; flexible blanket, rigid board, and preformed round liner board; impregnated surface and edges coated with poly vinyl acetate polymer, acrylic polymer, or black composite.
- D. Adhesive: Waterproof, fire-retardant type, ASTM C916.
- E. Liner Fasteners: Galvanized steel, self-adhesive pad with integral head.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install in accordance with NAIMA National Insulation Standards.

SECTION 23 31 00
HVAC DUCTS AND CASINGS

PART 1 GENERAL

1.01 SUBMITTALS

- A. Product Data: Provide data for duct materials.

1.02 WARRANTY

- A. See Section 01 78 00 - Closeout Submittals for additional warranty requirements.

PART 2 PRODUCTS

2.01 GENERAL REQUIREMENTS

- A. Provide UL Class 1 ductwork, fittings, hangers, supports, and appurtenances in accordance with NFPA 90A and SMACNA (DCS) guidelines unless stated otherwise.
- B. Provide metal duct unless otherwise indicated. Fibrous glass duct can be substituted at the Contractor's option.
- C. Duct Shape and Material in accordance with Allowed Static Pressure Range:
 - 1. Round: Plus or minus 2 in-wc of galvanized steel.
 - 2. Rectangular: Plus or minus 1/2 in-wc of galvanized steel.
 - 3. Flexible Duct (Fabric and wire): Plus or minus 1/2 in-wc; see Section 23 37 00.
- D. Duct Sealing and Leakage in accordance with Static Pressure Class:
 - 1. Duct Pressure Class and Material for Common Mechanical Ventilation Applications:
 - a. Supply Air: 1/2 in-wc pressure class, galvanized steel.
 - b. Return and Relief Air: 1/2 in-wc pressure class, galvanized steel.
 - c. General Exhaust Air: 1/2 in-wc pressure class, galvanized steel.
 - d. Heating or Combustion Air: 1/2 in-wc pressure class, galvanized steel.
 - 2. Low Pressure Service: Up to 2 in-wc:
 - a. Seal: Class C, apply to seal off transverse joints.
 - b. Leakage:
 - 1) Rectangular: Class 24 or 24 cfm/100 sq ft.
 - 2) Round: Class 12 or 12 cfm/100 sq ft.
 - 3. Low Pressure Service: From 2 in-wc to 3 in-wc:
 - a. Seal: Class B, apply sealing of transverse joints and longitudinal seams.
 - b. Leakage:
 - 1) Rectangular: Class 12 or 12 cfm/100 sq ft.
 - 2) Round: Class 6 or 6 cfm/100 sq ft.
- E. Duct Fabrication Requirements:
 - 1. Duct and Fitting Fabrication and Support: SMACNA (DCS) including specifics for continuously welded round and oval duct fittings.

- 2. No variation of duct configuration or size permitted except by written permission. Size round duct installed in place of rectangular ducts in accordance with ASHRAE (FUND) Handbook - Fundamentals.
- 3. Use reinforced and sealed sheet-metal materials at recommended gauges for indicated operating pressures or pressure class.
- 4. Construct tees, bends, and elbows with radius of not less than 1-1/2 times width of duct on centerline. Where not possible and where rectangular elbows must be used, provide airfoil turning vanes of perforated metal with glass fiber insulation.
- 5. Provide turning vanes of perforated metal with glass fiber insulation when acoustical lining is indicated.
- 6. Increase duct sizes gradually, not exceeding 15 degrees divergence wherever possible; maximum 30 degrees divergence upstream of equipment and 45 degrees convergence downstream.
- 7. Provide turning vanes of perforated metal with glass fiber insulation when an acoustical lining is required.

2.02 METAL DUCTS

- A. Material Requirements:
 - 1. Galvanized Steel: Hot-dipped galvanized steel sheet, ASTM A653/A653M FS Type B, with G60/Z180 coating.
- B. Metal Duct Coating Requirements:
 - 1. Antimicrobial Coating: Factory- or field-applied in accordance with manufacturer's instructions.
- C. Rectangular Metal Duct:
 - 1. Rectangular Double Wall Insulated: Rectangular, longitudinal lock seam duct with galvanized steel outer wall, perforated galvanized steel inner wall; fitting with solid inner wall.
 - a. Insulation:
 - 1) Thickness: 1 inch.
 - 2) Material: Air.
- D. Round Metal Ducts:
 - 1. Round Single Wall Duct: Round lock seam duct with galvanized steel outer wall.
 - 2. Round Double Wall Insulated Duct: Round spiral lock seam duct with galvanized steel outer wall, perforated galvanized steel inner wall; fitting with the solid inner wall.
 - a. Insulation:
 - 1) Thickness: 1 inch.
 - 2) Material: Air.
 - 3. Round Connection System: Interlocking duct connection system in accordance with SMACNA (DCS).
- E. Connectors, Fittings, Sealants, and Miscellaneous:
 - 1. Fittings: Manufacture with solid inner wall of perforated galvanized steel.
 - 2. Transverse Duct Connection System: SMACNA "E" rated rigid class connection, interlocking angle and duct edge connection system with sealant, gasket, cleats, and corner clips in accordance with SMACNA (DCS).
 - 3. Joint Sealers and Sealants: Non-hardening, water resistant, mildew and mold resistant.
 - a. Type: Heavy mastic or liquid used alone or with tape, suitable for joint configuration and compatible with substrates, and recommended by manufacturer for pressure class of ducts.
 - b. Surface Burning Characteristics: Flame spread index of zero and smoke developed index of zero, when tested in accordance with ASTM E84.
 - 4. Gasket Tape:
 - a. Provide butyl rubber gasket tape for a flexible seal between transfer duct connector (TDC), transverse duct flange (TDF), applied flange connections, and angle ring connections.
 - 5. Hanger Rod: ASTM A36/A36M, steel, galvanized; threaded both ends, threaded one end, or continuously threaded.
 - 6. Hanger Fasteners: Attach hangers to structure using appropriate fasteners as follows:
 - a. Concrete Wedge Expansion Anchors: Complying with ICC-ES AC193.
 - b. Masonry Wedge Expansion Anchors: Complying with ICC-ES AC01.
 - c. Concrete Screw Type Anchors: Complying with ICC-ES AC193.
 - d. Masonry Screw Type Anchors: Complying with ICC-ES AC106.
 - e. Concrete Adhesive Type Anchors: Complying with ICC-ES AC308.

2.03 FLEXIBLE DUCTS

- A. Flexible Ducts: UL 181, Class 1, polyethylene film, mechanically fastened and rolled using galvanized steel to form spiral helix.
 - 1. Insulation: Fiberglass insulation with polyethylene vapor barrier film.
 - 2. Pressure Rating: 10 in-wc positive and 5 in-wc negative.
 - 3. Maximum Velocity: 5500 fpm.
 - 4. Temperature Range: Minus 20 degrees F to 250 degrees F.

2.04 AIR PLENUMS AND CASINGS

- A. Fabricate in accordance with SMACNA (DCS) for indicated operating pressures indicated.
- B. Minimum Fabrication Requirements:
 - 1. Fabricate acoustic plenum or casing with reinforcing turned inward.
 - 2. Provide 16-gauge, 0.059-inch sheet steel back facing and 22-gauge, 0.029-inch perforated sheet steel front facing with 3/32 inch diameter holes on 5/32 inch centers.
 - 3. Construct panels 3 inches thick, packed with 4.5 pcf minimum glass fiber insulation media, on inverted channel of 16-gauge, 0.059-inch sheet steel.
 - 4. Mount floor-mounted plenum or casings on 4-inch high concrete curbs. At floor, rivet panels on 8-inch centers to angles. Where floors are acoustically insulated, provide liner of galvanized 18-gauge, 0.052-inch expanded metal mesh supported at 12-inch centers, turned up 12 inches at sides with sheet metal shields.
- C. Access Doors:
 - 1. Install hinged access doors where indicated or required for access to equipment for cleaning and inspection.
 - 2. Reinforce door frames with steel angles tied to horizontal and vertical plenum supporting angles.
 - 3. Provide clear wire glass observation ports, minimum 6 by 8 inch size.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Increase duct sizes gradually, not exceeding 15 degrees divergence wherever possible; maximum 30 degrees divergence upstream of equipment and 45 degrees convergence downstream.
- B. Provide openings in ductwork as indicated to accommodate thermometers and controllers. Provide pilot tube openings as indicated for testing of systems, complete with metal can with spring device or screw to insure against air leakage. For openings, insulate ductwork and install insulation material inside a metal ring.

SECTION 23 33 00
AIR DUCT ACCESSORIES

PART 1 GENERAL

1.01 SUBMITTALS

- A. Product Data: Provide for shop-fabricated assemblies including volume control dampers, duct access doors, duct test holes, and hardware used. Include electrical characteristics and connection requirements.

PART 2 PRODUCTS

2.01 AIR TURNING DEVICES/EXTRACTORS

- A. Multi-blade device with blades aligned in short dimension; steel construction; with individually adjustable blades, mounting straps.

2.02 BACKDRAFT DAMPERS - METAL

- A. Gravity Backdraft Dampers, Size 18 by 18 inches or Smaller, Furnished with Air Moving Equipment: Air moving equipment manufacturer's standard construction.

2.03 BACKDRAFT DAMPERS - FABRIC

- A. Fabric Backdraft Dampers: Factory-fabricated.
 - 1. Blades: Neoprene coated fabric material.
 - 2. Birdscreen: 1/2 inch nominal mesh of galvanized steel or aluminum.
 - 3. Maximum Velocity: 1000 fpm (5 mps) face velocity.

2.04 COMBINATION FIRE AND SMOKE DAMPERS

2.05 DUCT ACCESS DOORS

- A. Fabricate in accordance with SMACNA (DCS) and as indicated.
- B. Access doors with sheet metal screw fasteners are not acceptable.

2.06 DUCT TEST HOLES

- A. Temporary Test Holes: Cut or drill in ducts as required. Cap with neat patches, neoprene plugs, threaded plugs, or threaded or twist-on metal caps.
- B. Permanent Test Holes: Factory fabricated, air tight flanged fittings with screw cap. Provide extended neck fittings to clear insulation.

2.07 FIRE DAMPERS

- A. Fabricate in accordance with NFPA 90A and UL 555, and as indicated.
- B. Ceiling (Radiation) Dampers: Galvanized steel, 22-gauge, 0.0299-inch frame and 16-gauge, 0.0598-inch flap, two layers of 0.125-inch thick ceramic fiber on top side and one layer on bottom side for round flaps, with locking clip.
 - 1. Rated for three hour service in compliance with UL 555C.



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FOR PERMIT &
CONSTRUCTION

Revision Schedule	
Rev. #	Description
Date	

NEW Arcare MEDICAL OFFICE BUILDING
2709 Massard Rd
FT. SMITH, AR 72903

Arcare
117 S. 2ND ST.
AUGUSTA, AR 72606

DATE	DRAWN BY
06-15-2026	CO
PROJECT #	CHECKED BY
2517	JT

SHEET

M001

MECHANICAL SPECIFICATIONS

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